

Using the Internet as a Key Career Resource

The key to a successful job hunt or career decision is developing and utilizing available information to your advantage. The internet is a gold mine for all types of information, including career-related issues. Here are some of the best sites out there for job seekers.

JOB SEARCH

To find job openings locally or across the nation, wwwIndeed.com is the best site. Indeed is a meta-search engine that returns job postings from many different employment sites rather than exclusively from the site you are currently visiting: <http://www.indeed.com/>

CAREER INFORMATION

At the following sites you can find virtually all the information you will need to successfully find a new job or career - job search methods, interviewing techniques, resume and cover letter creation, job and industry outlooks, self-assessments, salary information, career planning, and much more:

- Jobhuntersbible – this site was developed by Richard Bolles, the author of “What Color is Your Parachute?” (The book is sometimes referred to as the job hunters’ “bible.”): www.jobhuntersbible.com .
- Careerbuilder: www.careerbuilder.com .
- Wiscareers (information specific to Wisconsin). New users will have to register using the code, cdc-c877: www.wiscareers.wisc.edu .
- WorkNet (information specific to Wisconsin):<http://worknet.wisconsin.gov> .
- O*Net Online: <http://online.onetcenter.org/>
- Career Voyages (information about growing industries to identify the jobs of the future):
- <http://www.careervoyages.gov/>

ON-LINE TESTS AND ASSESSMENTS

<http://www.authentic happiness.sas.upenn.edu/>

CAREER ADVICE

Marty Nemko, PhD is a well-known career counselor with dozens of short articles posted at his website offering targeted, easy to follow advice on a variety of career issues: <http://www.martynemko.com/>

PROFESSIONAL NETWORKING

There are also websites for networking. Sign-up on LinkedIn, a professional networking site, to exchange information and learn about job opportunities. The site address is www.linkedin.com. To further your networking opportunities, the Racine County Workforce Development Center (WDC) offers ProTech, a weekly peer-to-peer networking opportunity, for the professional - technical knowledge worker possessing an associate degree or higher level of education. ProTech is facilitated by a knowledgeable Professional Career Consultant. In addition to networking, each session explores emerging job/labor market topics and discusses individual progress updates and goal setting. This group meets every Monday, at the WDC, 1717 Taylor Ave in the Public Meeting Room 9:00am to 12:00 p.m. For more information call 262-638-6404.

RESUME MATRIX

The Resume Matrix is a tool to connect Employers with Job Seekers. Post your resume on www.resumematrix.com. This site allows employers in Southeastern Wisconsin to look for you.

COMPUTER TRAINING

For those who feel their current computer skills may not allow them to make full use of career information available on the internet, the Racine County Workforce Development Center (WDC) offers different levels of free computer training workshops (entry, intermediate, and advanced) to develop your skills. You may enroll for one of these workshops by calling 262-638-6420 or 262-767-5399.

CAREER COUNSELING

If you need assistance sifting through the career information after visiting one or more of these sites, then consider scheduling a free meeting with a WDC Career Counselor. Our counselors will gladly provide helpful feedback and direction. Appointments can be scheduled by calling 262-638-6429.

The Workforce Development Center is located at [1717 Taylor Avenue, Racine](#) and [380 McCanna Parkway, Burlington](#).