

# CAREER LINKS



## Education/College Fair

The Racine County Workforce Development Center in partnership with the Southeast Wisconsin Education Consortium, Inc. (SEWEC) sponsored an Educational/College Fair on April 10, 2007. Over 70 people attended this event.

It was a great opportunity to talk with admissions officers from more than a dozen colleges and universities. The officers were happy to answer questions about attending their institution, their college programs (academic and extracurricular), and provided information about how to best prepare, their application process, financial aid, and much more.

### Attending Colleges were:

Alverno College  
Kaplan  
Concordia University-Kenosha  
Lakeland College  
Mount Mary College  
Gateway Technical College  
MATC

Bryant & Stratton College  
Carthage College  
DeVry Keller  
Marian College  
Upper Iowa University  
Springfield College  
UW-Milwaukee

### Winners for the drawings were:

Lisa Bernnan  
Phillip Ozier  
Mary Rowland  
Lynn McDormand  
Lora Waydick  
Joanne Allen  
Linda Ratliff

Janet Sabal  
Marylou Hipper  
Karen Guzman  
Deneen McClain  
Cindy Saavedra  
Maria Torres  
Delfina Villarreal

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### Quotes:

*Anyone who stops learning is old, whether at twenty or eighty. Anyone who keeps learning stays young. The greatest thing in life is to keep your mind young.*

*Henry Ford*

*We must use time creatively - and forever realize that the time is always hope to do great things.*

*Martin Luther King, Jr.*



The next Education/College fair will be 2008. Hope to see you there!



## **WORKFORCE DEVELOPMENT CENTER MOVES BURLINGTON LOCATION**

The Racine County Workforce Development Center is moving its Burlington site from the Western Racine County Service Center to Gateway Technical College's campus at 380 McCanna Parkway, Burlington, WI 53105. The facility will be open from 9:00 AM to 4:00 PM, Monday, Tuesday, and Thursday. Its phone and fax numbers are (262) 767-5399 and (262) 767-5398, respectively.

Workforce Development Center Manager Alice Oliver said: "This move brings us closer to the people who are learning the skills they need to succeed in today's workforce. Job seekers and employers will continue to receive quality services from our knowledgeable professional staff. Our menu of services will not change—only our address and hours of operation. The facility will feature technology and resources for job seekers to find meaningful employment in Racine County or elsewhere and for employers to connect with job seekers."

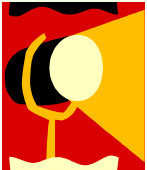
The Center's job seeker services include:

- Internet and printed job openings
  - On-line job search, resume posting, and applications
  - E-mail accounts
  - Resume software
  - Job Search Library
  - Complimentary copy machine, fax machine and telephones
  - Printed applications for local employers
  - On site recruitments by local employers
  - Labor market and wage information
  - Entrepreneurial information and resources
  - Workshops on job search techniques, career development, personal growth, and skills training
- Career Counseling



Employer services include:

- Interview room to conduct on-site recruitments and/or on-site interviews (events advertised within the WDC, on the JOBS hotline (619-JOBS) and via our website: [www.racineco.com/wdcservice](http://www.racineco.com/wdcservice).
  - Noon-hour workshops covering business and human resources information on a variety of topics
    - Job listings on a computerized state and local job listing services
- Application distribution and collection



## Spotlight

### **APPRENTICESHIP AWARENESS INITIATIVES** Fulfilling the needs of the industry

Apprenticeship is a system of work-based learning that fulfills the needs of industry by preparing workers for skilled trades by combining on the job training with classroom instruction. Wisconsin has a long and proud tradition of apprenticeship training. With the cooperation of industry, labor, government and education, apprenticeship programs assist in the development of a highly skilled workforce capable of meeting industry needs, and helping employees maintain a high standard of living. Industry today demands highly skilled, highly trained workers more than ever due to technological advances and global competition. Increasingly, we read and hear about employers who are unable to find skilled workers in a variety of trades that require highly technical training.

The Racine County Workforce Development Center has partnered up with Skills Trades Representatives to offer informational Workshops. These informational sessions are designed to increase public awareness of apprenticeship programs, to increase the number of people entering apprenticeship programs and to increase the number of employers who use registered apprenticeship training to develop their work force.

If you are interested in learning more about apprenticeship opportunities, please stay tuned for upcoming announcements through the Racine County Workforce Development Center.

Additional information can be obtained in the Resource Center/Career Development Center or you may also obtain information via Internet Web sites at:

[www.worknet.wisconsin.gov](http://www.worknet.wisconsin.gov)

[www.dwd.wisconsin.gov/dwd](http://www.dwd.wisconsin.gov/dwd)

[www.careers.wisc.edu](http://www.careers.wisc.edu)

[www.careeronestop.org](http://www.careeronestop.org)

### **WELDING BOOT CAMP**

The welding Boot Camp is the newest occupational Boot Camp offered through the Workforce Development Center and the Economic Development Division (WEDD) of Gateway Technical College. The Boot Camp is a partnership between Gateway, Racine County Workforce Development Center, and Bert Jensen & Sons.

To enroll in the program, applicants have to pass a basic skills assessment, interview, and attend an orientation that outlines the programs academic and attendance expectations. Participants also take a pre-and post assessment of welding skills.

The Boot Camp was developed to address the significant need for skilled welders in Southeastern Wisconsin.

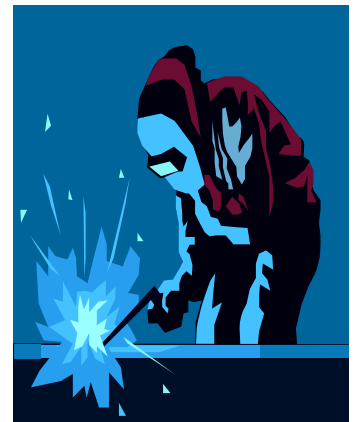
#### **Boot Camp At-a-Glance:**

8 week certificate program  
40-hours per week classroom and hands-on training

Lecture courses are held at the Racine County Workforce Development Center

Welding courses are held at Bert Jensen & Sons, Racine

**For more information contact Mark Mundl at 262.638.6621.**



# COUNSELOR'S CORNER



## THE CAREER PLANNING PROCESS

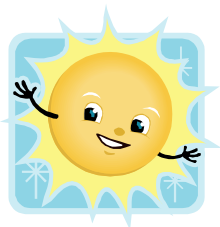
*Part of the career development process with adults is creating a career plan, if you have something in writing you are more likely to follow it...*

Many people are not able to define the meaning of career planning. Career planning is a goal that you desire to attain in a selected career field or occupation with a detailed plan to get you there. A career plan will help you design and document your career development process throughout your professional development.

Create a career plan to reach your ultimate career aspiration. There are many tips to follow to take you to that next step.



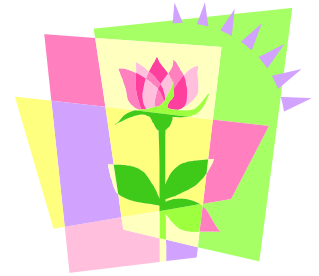
- **Develop a Map**, this will be your guide to your journey of discovery. Think about what you want to do and find out more about the type of training, education, skills and abilities you will need for that type of occupation.
- **Evaluate** your skills and interests. Reflect on your personality, think about what you enjoy and what values you embrace.
- **Investigate** the types of occupations you may have an interest in, this will help you become aware of the types of skills, interests, salary, working environment, outlook of the future, and much more information that will be helpful for your journey.
- Consider your **Skills and Interests** with types of occupations you have selected. The skills, interests, and personality that match closest to your profile may be the career for you.
- Once you have chosen the occupation you would like to pursue you can begin developing your **Career Goal**.
- Elect to choose the type of **Training or Education** you may need for the type of occupation you desire.
- Find out about the **Financial Support** you will need to obtain your career goal.
- Learn about the **Job Search Methods** as you prepare to move into the labor market.
- Prepare your **Resume and Practice Interviewing Techniques**.



*To meet with a Career Counselor about the career planning process contact the Career Development Center at 262.638.6429.*

## THE DISABILITY PROGRAM NAVIGATOR

Did you know that there is a Disability Program Navigator at the Workforce Development Center? Her name is Laura Terry, and she recently accepted the position of improving access to workforce services for persons with disabilities. This program is sponsored by a grant from the U.S. Department of Labor. Among the many things that Laura can do to improve access to services for persons with disabilities are:



- Increasing employment and self-sufficiency of workers with disabilities.
- Providing comprehensive employment services to persons with disabilities at the Workforce Development Center (WDC).
- Facilitating access to community programs and services.
- Improving linkage to community resources.
- Building rapport with area employers.

One of The Disability Program Navigator’s duties is coordinating the recruitment of workers for food service jobs at the Great Lakes Naval Base in Illinois. This is a federal program for people who are unable to engage in normal competitive employment for an extended period of time due to a disability. To apply, an individual must document a significant disability by providing a signed letter from a licensed professional, such as a doctor or psychiatrist. Laura will explain the application process, review the documentation provided by the candidate, and coordinate interviews with the employer. A number of job seekers have already been successfully employed at Great Lakes.

Laura also locates resources to assist individuals with disabilities in their everyday lives, such as transportation, adaptive equipment, and financial assistance.

Laura’s efforts continue to assure equal access to employment and training opportunities at the Work-

## FEATURED WORKSHOP

For more information regarding workshops call: 262.638.6550 · 262.638.6551



### Public Speaking

Public speaking is feared more than death! Learn helpful techniques for controlling fear and clearly communicating your ideas with confidence.

Tuesday	08/21/07	10:00a.m.-12:00p.m.	Racine, Classroom C
Friday	09/21/07	1:00p.m.-3:00p.m.	Racine, Classroom C



## High-Growth Occupations

Listed below are occupations 1-25 that are projected to grow the fastest during the 2004-2014 time period.

#	Occupation	Employment in 2004	Employment in 2014	Percent Change
1	<a href="#">Physician Assistants</a>	1,310	1,990	51.9%
2	<a href="#">Home Health Aides</a>	13,730	20,790	51.4%
3	<a href="#">Network Systems and Data Communications Analysts</a>	4,220	6,240	47.9%
4	<a href="#">Medical Assistants</a>	5,890	8,640	46.7%
5	<a href="#">Computer Software Engineers, Applications</a>	7,960	11,610	45.9%
6	<a href="#">Computer Software Engineers, Systems Software</a>	2,740	3,890	42%
7	<a href="#">Personal and Home Care Aides</a>	21,260	29,460	38.6%
8	<a href="#">Dental Hygienists</a>	4,390	6,050	37.8%
9	<a href="#">Dental Assistants</a>	5,050	6,950	37.6%
10	<a href="#">Diagnostic Medical Sonographers</a>	840	1,140	35.7%
11	<a href="#">Network and Computer Systems Administrators</a>	5,300	7,190	35.7%
12	<a href="#">Surgical Technologists</a>	2,120	2,860	34.9%
13	<a href="#">Database Administrators</a>	1,550	2,090	34.8%
14	<a href="#">Medical Records and Health Information Technicians</a>	3,540	4,770	34.7%
15	<a href="#">Respiratory Therapists</a>	1,460	1,960	34.2%
16	<a href="#">Registered Nurses</a>	48,410	64,420	33.1%
17	<a href="#">Physical Therapist Assistants</a>	1,220	1,620	32.8%
18	<a href="#">Radiologic Technologists and Technicians</a>	4,130	5,440	31.7%
19	<a href="#">Radiation Therapists</a>	390	510	30.8%
20	<a href="#">Animal Breeders</a>	490	640	30.6%
21	<a href="#">Athletic Trainers</a>	460	600	30.4%
22	<a href="#">Physical Therapist Aides</a>	690	900	30.4%
23	<a href="#">Employment, Recruitment, and Placement Specialists</a>	3,520	4,590	30.4%
24	<a href="#">Cardiovascular Technologists and Technicians</a>	660	860	30.3%
25	<a href="#">Medical Scientists, Except Epidemiologists</a>	1,700	2,210	30%

[Department of Workforce Development](#)

The Workforce Development Center is an equal opportunity service provider. In order for us to serve you better, please notify us ahead of time if you need assistance to access services, need material in an alternate format or need it translated to another language. You may request these services by contacting us at (262) 638-6643. Deaf, hearing, or speech impaired callers may contact us at (262) 638-6756. TTY: (262) 638-6756